



2021 SHELBURNE PRIMROSE GENERAL ANNUAL REPORT

Trinity United Church
Annual Report

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Primrose United Church
Annual Report

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SHELBURNE PRIMROSE PASTORAL CHARGE

MINISTER'S REPORT

"The Lord is my shepherd; I shall not want.
He makes me lie down in green pastures" (Ps 23: 1-2a).

I certainly feel this way since being called by the Shelburne-Primrose Pastoral Charge. I am very excited to be part of the United Church experience with the beautiful people I have met at Shelburne-Primrose. Upon arriving in September, besides meeting many people, I became acquainted with the pastoral charge and the area. The Spirit is at work within this charge, and I am thrilled to be on board for the ride.

These past four months have been hectic. Since arriving, I set out on a pastoral care journey, foundation building and opportunity analysis. My first concern is knowing who you are as individuals, congregations, and pastoral charge. I asked many questions received multiple fascinating and sometimes challenging answers. I prayed and pondered.

Through this process, and despite the limitations put upon us by COVID, I made several visits to individuals, received numerous emails and was on the phone until my ears burnt.

We have had regular worship services every Sunday in both parts of the charge. We celebrated communion once. We had Remembrance Services, memorial services for those we lost during the COVID lockdown and celebrated Advent with candle lighting and carol singing. Light and Spirit's presence filled the Christmas Eve Services. It was fascinating to be part of Primrose's anniversary service and to see the church's history through the artifacts found around the building.

I witnessed God at work when you come together to organize events, sing, prepare and serve food, rally individuals, and find pockets of energy, generosity, and collaboration. God is embodied in his people getting together without exclusion to share their gifts and reach out.

These first four months have been full of learning; it would not have been possible without your support and understanding.

*Respectfully Submitted,
Rev. Valérie Vande Wiele*

MEMBERSHIP/RITUAL REPORT

DECEASED

Lois Hills, January 27, 2021
*Ruth Kidd February 12, 2021
*Muriel Mountford, May 16, 2021
*Marjorie Stone, May 30, 2021
Howard Smith, June 13, 2021
Mark Besley, June 23, 2021
*Kathy Tudhope, Aug. 6, 2021
*James Montgomery, August 19, 2021
Jim Foster, August 29, 2021
Don Stewart, September 4, 2021
*Islay Besley, September 26, 2021
*Alex Thompson, November 13, 2021
*Edward Mountford, December 2, 2021
*Margaret Thompson, December 4, 2021
**Alvin Bell, December 30, 2021
* Member from Trinity, Shelburne
** Member from Primrose

Baptism

Levi Murray McColl, son of Alexander Georgio;
Alexandra Lee McColl, Alliston, November 28, 2021

New Members

Sabine Rohner-Tensee, transferred November 28, 2021 (Primrose)

Submitted by Jean Cheyne

FINANCE

It has been another good year for Shelburne Primrose Pastoral charge. Being without a minister for 8 months enabled us to save significant expenses.

I must thank Gord Gallagher for his work keeping our books in order. He has done a wonderful job and helped me immeasurably. At the time of writing our books are being audited by Alan Selby. It is with great joy that I will pass the finances back to Dave Hawthorne. This position after 2+ years is coming to an end. Much of the paperwork has been eliminated and a lot of the work can be completed on the computer. We have

the opportunity to become paperless. I hope we will all continue to support Trinity and the Pastoral charge generously in 2022.

Submitted by Jamie McAlpine

WORSHIP COMMITTEE REPORT

Worship was capably looked after by The Quartet while we worshipped via Zoom during 2021. Inspiring speakers provided much inspiration and ‘food for thought’. Thanks to all who participated in this endeavour.

We welcomed Rev Valerie Vande Wiele in September when we returned to services in the sanctuary.

MUSICAL DIRECTOR’S REPORT

The past year was once again a trying one for all of us. I have tried to keep music as a part of our worship through original recordings of hymns, gospel songs, and a series of meditations.

In some ways this has been a very good experience for me, and I have certainly learned a lot. I think that the major lesson learned is that there is nothing quite like live music. I have to say that I miss playing in the sanctuaries with the congregation there, and singing. Still, we now have a large body of work that can be accessed on the website if anyone is interested.

In the fall Candice and I had an extended trip to Europe, to meet our 1st grandchild. During that time there were in person services. Both Joy Bell and Mary Runciman filled in for me, and by all accounts did a marvelous job. It is very comforting for me to know that should I have to be away, that I can count on either one of these fine musicians to fill in.

I hope we are able to resume our worship services in person in the near future, until then, we will do the best we that can.

Submitted by Bruce Ley, Musical Director

MINISTRY AND PERSONNEL REPORT

The members of the Ministry and Personnel Committee of the Shelburne-Primrose Pastoral Charge met officially 9 times in 2021. We recommended a revised contract for our Musical Director to the Shelburne-Primrose Pastoral Charge Council. We recommended the replacement of the vacant position of Communications Secretary with the position of Communications and Technology Coordinator and created the job description for the new position.

In addition to the official meetings, we convened several meetings in which we conducted interviews with applicants for the position of Communications and Technology Coordinator (CTC) and we recommended Irene Chinyenze to the Shelburne-Primrose Pastoral Charge Council, to fill the position. We negotiated a contract with Irene Chinyenze for the position of CTC and recommended that contract to the Shelburne-Primrose Pastoral Charge Council.

We met with Terry Ouellette and reviewed his performance as the Custodian of Trinity and the added responsibilities involved in re-opening the church.

We met with Rev. Valerie to review with her the first three months of her new ministry with the Shelburne-Primrose Pastoral Charge.

We reviewed the first three months performance with Irene in her new position of CTC and recommended a pay increase in compliance with our contract, to the Shelburne-Primrose Pastoral Charge Council.

I want to thank our Musical Director Bruce Ley, our Communications and Technology Coordinator Irene Chinyenze, The Custodian of Trinity, Terry Ouellette, Gord Gallagher, the Keeper of the Accounts and our Minister, Rev. Valerie Vande Wiele for the co-operation, service and support that you have provided during my time as Chair of the Ministry and Personnel Committee. I would also like to thank the many people with whom I have served on the Ministry and Personnel Committee over the past 6 years for your co-operation, creativity, dedication, enthusiasm, loyalty, support and wisdom. To the members of the Trinity Council and the Shelburne-

Primrose Pastoral Charge Council I wish you good luck and good bye.

Submitted by Ed Crewson

SEARCH COMMITTEE REPORT

After many months of dedicated work the committee was able to welcome Rev. Valerie Vande Wiele to the Shelburne Primrose in September of 2021.

PASTORAL CHARGE OUTREACH PARTNERSHIP REPORTS

KAIROS

Dufferin Kairos group met outdoors three times, once at Trinity and via phone calls this past year. We continue to educate ourselves about social justice issues about books to read, indigenous rights, about Women of Courage, The Doctrine of Discovery, about empowering Temporary Foreign Workers and many other topics about “justice for all”. All are related to local and global justice of the United Church.

This year Jennifer Henry, our talented KAIROS lead for many years has joined the United Church staff as Senior Strategy lead. Shannon Neufeldt is sharing her many talents as lead for KAIROS Canada now. We are fortunate to have talented persons in these leadership roles! Hopefully by fall, we will be back to ‘regular monthly meeting routines.

www.kairoscanada.org

Submitted by Ruth Cruikshank

First Line for Syria

First of all we bring you news of our first family, who arrived in February of 2016 and is now successfully integrated into Canadian society- in London, Ontario and have been approved for full Canadian citizenship! We are staying in touch with them and can report that Helin is an inspirational young woman who enjoys being a university

student while Sabah and Khaleel are considered elders of the Kurdish and Syrian community there. They send many greetings to their many friends!

First Line for Syria had an exciting 2021, with the wonderful news this late summer that our sponsored refugee family would be landing within a few short weeks. This arrival had been “in the pipeline” for the past 4 years, with us constantly requesting urgent action. We were almost beginning to lose faith that this reunion with their family in Alliston would ever happen- but by late August we were jolted into action! We succeeded in collecting all clothing and furniture needed for the impending arrival; we secured a house in Alliston and finally could show that we had secured enough money to be officially approved for our family’s arrival. All of this was made possible by the generosity of our local community and our many other donors and finally thanks to the overwhelming support from the members of the congregations of Trinity and Primrose.

After an extremely stressful day of travelling, on October 21st, 2021, our family finally arrived in Canada and could (after a 2-week quarantine) be fully reunited with their extended family in Alliston. Many tears of relief and happiness were shed, and we were overjoyed to have been able to facilitate such a long-awaited reunion! First Line for Syria is blessed to have the eager support of our family’s relatives in Alliston. Our job has been made much easier by the fact that they are always there, ready to help.

We are happy to report that all the children are in school, and they are adjusting just fine. They have not had any form of schooling for the past eight years, so it is a steep learning curve, but thankfully they have their 7 cousins in Alliston, who are helping them learn English and guide them as they navigate school life. The parents are incredibly self-sufficient and these days getting ready for their G1 exam. They are learning more English, even though during Covid there are no formalized ESL in-class programs.

When we know what this family has gone through over the past 9 years (since their home in Syria was demolished by bombs) it never ceases to amaze us how resilient they are. This a family of immense personal strength and impressive

optimism! They clearly do not wish to dwell on a horrific past, but rather they are ready to move forward.

It has been such a privilege and an inspiration for us getting to know them. We are convinced that they will be an asset to their local community - and to Canada as whole.

However, our work is not done: The videos of our family saying goodbye to their close relatives, who our family have shared their lives with, in the refugee camp, were heartbreaking. Our hope is therefore to bring to Canada the remaining family members, as 2 brothers /2 sisters-in-law and their combined 9 children are still stuck there, in appalling conditions in a bleak refugee camp in Jordan. We strongly feel it is the only right thing to do; to work towards bringing these close relatives here to further family reunification. In December we received the unanimous support from Shelburne Primrose Pastoral Charge Council to continue working towards this goal. By December 22nd we also received notification from United Church Central that they had now received our applications for these 2 families, in time to be considered for 2022.

Part of submitting these applications has been the task of interviewing each adult. They have told us their stories (via cell phone and translation) about what has happened over the past 9 years. We have established why they had to flee Syria, how they made it to the refugee camp, and why they cannot ever return to their home country and how hopeless their situation currently is, sitting in a crowded refugee camp in Jordan.

It is the story of a young woman running frantically in the street in Damascus, clutching her newborn child, after her home had been levelled to the ground by bombs. It is the story of a brother being tortured- and another brother being brutally murdered- and a whole family being targeted. It is the story of their father being killed in a bombing raid. It is the story of slowly walking in the dark of night towards the Jordanian border, carrying young children and hiding from sniper-fire during the daylight hours. It is the story of being separated from, but never giving up searching for your wife and young children - before finally finding them, after 7 months in a crowded border camp.

It is the story of young hard-working families who thought they would be refugees for a few months, but now it has been 9 long years since they lost everything. It is the story of a being in a refugee camp where children never have access to formal schooling and adults are not allowed to work. It feels like being in a prison- situated out in the desert where kids never see grass or any trees. It is the story of living in a place where there is one ambulance that will come only once daily- to collect the women who are in labour and where the children learn to fear that when an ambulance arrives it might mean that yet another mother will die, because help has come far too late. It is also the story of saying a heart-wrenching goodbye to your brother and sister-in-law and their kids as they leave you behind and are finally able to travel to safety and a new life in Canada.

And so our work continues: First Line for Syria wishes to thank SPPC and the congregations of Primrose and Trinity for their steadfast support over the past 6 plus year. It has been a truly rewarding experience working together with you, in bringing these amazing refugee families to safety in Canada!

Respectfully submitted by Karin Klouman, on behalf of First Line for Syria.

Partera Peacemakers International

The Memorandum of understanding between Partera Peacemaker International and Shelburne Primrose Pastoral Church has been terminated as requested by Partera effective December 31, 2021.

Shepherd's Cupboard Foodbank

The foodbank has experienced unprecedented numbers of clients this year. When compared with March 2020, we are serving 74% more clients each month. Food, housing, health and job insecurities have all surfaced during this pandemic and we continue to stretch to try and meet the need for food and toiletries.

We continue with the drive in method of serving clients, delivering food directly to clients' cars. Supply chain difficulties find us scrambling at times to purchase items needed for the hampers.

The county was no longer able to deliver to those who couldn't access the food bank for health reasons so we now have some volunteers who once a month deliver to seniors in need. As well the foodbank partnered with Rotary to host a free Seniors Market the fourth Thursday of every month at the 4 county buildings in Shelburne, bringing fresh produce, eggs, milk and assorted groceries to their parking lots. This continued until November and we are looking at hopefully starting this again in March.

The foodbank again joined with the Christmas Hamper program to ensure all those who needed it were registered and received a hamper for Christmas. It is busy at the foodbank but we work harmoniously to serve.

We were very grateful that Rev. Valerie has joined our board of directors at the foodbank as she has a true interest in those that are in need. We were saddened in December at the passing of our treasurer, Pam Church. Anthony Gagliardi, bank manager at TD stepped into the role.

We are thankful to Primrose for their contribution from their Christmas Craft sale and all the congregants who make donations that enable us to serve the community of Shelburne and surrounding areas. 100% of donations go directly to food and hygiene items for the clients.

Thank you to those who volunteer to help sort food or make hampers or work shifts at the foodbank - we couldn't do it without you!! Please continue to keep us in your prayers as we provide emergency food support to our neighbours, friends and members of our community.

If anyone finds themselves in need of assistance, please call us at 519-925-2600 ext 350.

We are here to help!

Respectfully Submitted by Ardith Dunlop

Shelburne Hamper Program

Shelburne Primrose Pastoral Charge supplied shampoo this year.

Mission and Service

Mission & Service is The United Church of Canada's main fund for mission and ministry.

Mission & Service donations support congregations and new church development, Canadian outreach programs, international relief and development, training and supporting ministers, and maintaining ecumenical relationships.

For a great overview of where resources are distributed have a look here at the United Church of Canada website. www.unitedchurchofcanada. Learn how together we can transform and save lives, inspire meaning, and build a better world. Check out, 'Stories of Our Mission' and meet United Church generosity in action.

Each church contributes to the Mission and Service Fund, determining at the annual meeting the amount that has been suggested by the councils. At the year end, the amount voted on is sent to Mission and Service on behalf of the church. If you wish to give specifically to Mission and Service, you can indicate this in your regular giving.

SLATE OF OFFICERS/POSITIONS FOR PASTORAL CHARGE COUNCIL 2021

Executive of Pastoral Charge Council

Chair of Pastoral Charge Council

Chair of Trinity Council

Clerk of Session Primrose

Secretary of Council Paula Cameron

Treasurer of Council Jamie McAlpine

Chair of M&P Ed Crewson

Chair Mission and Outreach

Chair of Pastoral Charge Finance Committee

Jamie McAlpine

Minister: Rev. Valerie Vande Wiele

Trinity Members to Pastoral Charge

Vice or Past Chair of Council

Ann McAlpine

Secretary Paula Cameron

Treasure (or Finance Chair) Jamie McAlpine

WOW Regional Rep Mary Hawthorne

Chair or Representative of Committees

Membership Jean Cheyne

Property

Pastoral Care Geraldine Sherritt

Trustee Wendy Crewson

Worship

Primrose Members to Pastoral Charge Council

Past Clerk or Clerk Elect Gail Brown

Secretary

Treasurer (or Finance Chair) Fran Braiden

WOW Regional Representative

Chairs or Representative of Committees

Sunday School (Christian Education)

Jill McPherson

Trustees Glen Thompson

Worship Gwynn McGhee

3 Members at Large

Ken McGhee

Karin Klouman

Jeff Cottam

There are 5 Joint Pastoral Charge Committees.

They are – Ministry and Personal

Worship Committee

Finance Committee

Mission and Outreach

Search Committee

The members for these committees are listed under the Slate of Officers for each church.

PRIMROSE UNITED CHURCH

2021 SLATE OF OFFICERS FOR PRIMROSE UNITED CHURCH

Clerk of Session Shirley Farnell (started Sept 2021)

Secretary

Treasurer Fran Braiden (until 2022)

Trustees & Property

Glen Thompson (until 2024)

Babu Thomas (until 2024)

Faye Allan (until 2024)

Ministry & Personal

Faye Allan (until 2024)

Shirley Farnell (until 2022)

Worship Gwynn McGhee (until 2022)

WOW Regional Rep Sharon Holmes (until 2022)

Christian Education

Jill McPherson (until 2024)

Outreach LeeAnn McKenna (until 2024)

Karin Klouman (until 2024)

Visioning Committee

Jeff Cottam (until 2022)

Shirley Farnell (until 2022)

(PC Rep)

Gail Brown (until 2022)

Catering

Leader Team 1 – Faye Allan (until 2023)

Leader Team 2 – Gail Brown (until 2023)

Quiet Garden Committee

Beverley Parker (until 2024)

Members at Large for Shelburne Pastoral Charge

Ken McGhee (until 2022)

Karin Klouman (until 2023)

Jeff Cottam (until 2023)

Care Group Leaders

LeeAnn McKenna (until 2023)

Gwynn McGhee (until 2023)

Sabine Rohner-Tensee (until 2023)

Shirley Farnell (until 2023)

Gail Brown (until 2023)

Pastoral Charge Finance Committee Representatives:

Treasurer + 3 other members with interest in finances (clerk, trustee, M&P rep)

Search Committee

Karin Klouman (Chair)

LeeAnn McKenna

Diane Irwin

Quartet / Communications

Sabine Rohner-Tensee

Jill McPherson

PRIMROSE UNITED CHURCH ANNUAL MEETING MINUTES, FEBRUARY 21, 2021 VIA ZOOM AT 1:00PM

Gail Brown welcomed everyone.

Ann Harbridge opened with prayer.

Ann also read the names from In the Memoriam List. — Loretta Foster, Robert Anderson

In attendance Ann Harbridge, Gail Brown, Ken and Gwynn McGhee, Bruce Ley, Ken and Sandra Wells, Bob and Anna Thomas, Dianne Irwin, Jill McPherson, Jeff Rohner and Sabine, Fran Braiden, Alice Jones, Karin Klouman and Wally Barr, Bev

Parker, Lorraine Gentleman (from Tahiti) LeeAnn McKenna, Jeff Cottam, Beth Brown.

Moved by Karin seconded by Wally the motion to allow adherents to vote at this meeting. Carried

Moved by Bev seconded by Ken to approve the amended agenda. Carried

Moved by Sabine seconded by Bruce to approve the minutes of the AGM 2020 Carried

Moved by Karin seconded by Sabine to approve the committee reports submitted pages 1 to 11 and pages 12 to 16. Carried

Moved by Dianne seconded by LeeAnn to accept the Annual Report. Financial Report and Budget page 40 after the following changes --- Donations to Memorial should be zero amount. M & S budget should be \$500. The capital budget is to be added to the Budget Report. Money is to come from our investment maturing in February to cover the building repairs in the spring but we need to see the figures and for approval. Then if monies still left in the investment we will then decide what is needed to be done with the funds at our April council meeting. Carried

The Pastoral Charge annual report was approved at Pastoral Charge. Bruce Ley is to be paid from Pastoral Charge going forward. Percentage of expenses is Primrose 22.8% Trinity 77.2%. The Manse Investment is controlled by United Church of Canada. Distribution is 1st portion on report is Trinity; second portion Primrose. The Bell shares are distributed the same. Ken McGhee would like to see footnotes on our annual report regarding these two investments and the distribution

Moved by LeeAnn seconded by Jeff to appoint Bruce and Dianne Irwin to be the auditors for 2021. Carried

The slate of officers was presented for 2021 but we still need a Clerk of Session and a Secretary. For now we will be doing a revolving secretary.

New Business: Sabine and Jill gave a detailed Quartet Report and Worship Services. They would like to have a zoom meeting with congregations to guide people through the web site which seems to be difficult for some and that would like feedback on what congregations would like to see going forth.

Karin gave a Search Committee update. It has been very difficult through COVID-19 to do the search and is becoming very frustrating to the committee. They had asked The United Church of Canada to have approval to hire LeeAnn McKenna as a supply minister but did not get approval. Her services can be used on podcasts

Property Rentals: Committee of Ken McGhee, Bob Thomas and Jeff Cottam was set up to do research into the request from Primrose Christian Centre wanting to hold services at our church. Each gentleman gave their report and we then had a very lengthy discussion. The following motion was then brought forth for a vote of those in attendance.

Moved by Jeff Cottam seconded by Dianne Irwin that we support a rental agreement between Primrose United Church and the Primrose Christian Centre. For the use of our building and that a rental agreement be drafted and brought to the Primrose United Church congregation for approval prior to presentation to Primrose Christian Centre. A vote was held on this motion. Yes 11. No 8. Carried

When the agreement is prepared it will be voted on at a congregational meeting.

A committee of Jeff Cottam, Bob Thomas and Wally Barr will prepare this agreement. Ken McGhee has declined from going forth on this committee. Thank you Ken for the research you have done on this matter.

Gail and Gwynn gave a fundraiser report. We will have an online plant sale Mother's Day weekend and hopefully on line bake sale (depends on COVID-19 regulations for baking). On line

perennial sale in June and suggestions have been made on other events. Stay tuned!

Our Historical Role needs updated and Dianne has volunteered to work on this with help.

Our next meeting will be **Monday, April 12 @ 7 p.m.**

Ann Harbridge closed with prayer

Meeting adjourned at 3:45 p.m.

Submitted by BETH BROWN

CLERK OF SESSION REPORT

What a year! This time last year we were staying home as much as possible, limiting our visiting and outings to bare minimum, using social media to connect with each other—sounds very familiar, but here we are in 2022. At Primrose, we held our Mother’s Day Plant Sale and pre-ordered bake sale, with wonderful success. We appreciated all hands on deck baking pies and all those who helped sell, sort and purchase plants and baking. This is where we thrive –working together for a common goal, helping each other and the community around us. Hats off to you all!

We have all become experts (or can muddle through) zoom meetings and emails –not sure if you can call us all “techy” yet, but we have proven that we are always willing to learn something new. Still, we look forward to seeing each other in person as things improve.

Primrose rejoiced when a new minister was announced, and we are all looking forward to what Rev Valerie will bring to our pastoral charge. We wish her nothing but the best during her time with us. At Primrose, we have always been like an extended family, and we welcome her into our midst. May we continue to enjoy our times together, embracing both our similarities and differences, as we see what the next year brings us. I would like to thank everyone for their help and support during my term as chair, and ask that you

offer that same wonderful support to Shirley and Karin, as they carry on the position.

Wishing you all the best in 2022!

Submitted by Gail Brown, Past Chair

I became Co Chair at Primrose in September just as we returned to services in the church with our new minister Rev Valorie Vande Wiele.

We celebrated our 146th Anniversary on October 27th. In November we had a Remembrance Service plus a service to remember those we lost during covid. Loretta Foster and Bob Anderson were remembered by Alice Jones and Norma Godbold.

Many from our community helped to make a very successful Christmas Market the last Saturday in November.

The congregation was pleased to accept Sabine Rohner-Tensee as a new member on November 28th

Sunday December 19th we celebrated our Christmas Service. This was the last service for the winter. We will go to ZOOM services until April 1, 2022.

We were saddened at the passing of a long time member of the community and the church, Alvin Bell who passed away December 30.

Peace, love and blessings to all in our congregation and I have faith that 2022 will be a good year.

Submitted by Shirley Farnell, Co-Chair.

PROPERTY REPORT

The year 2021 found the pews empty and the doors closed for many months due to the COVID 19 pandemic. During these months there were many repairs and upgrades done on the 146 year old little white church. Some of these projects were brought about after the air quality testing we had done the year prior. Here is a list of repairs and improvements that were carried out-

Exterior -

- 1- The crawlspace under the rear addition was cleared of all sorts of items including construction rubble and racoon droppings. A load of rubbish was hauled off to the county transfer station.
- 2- The interior of the crawlspace, including the four walls and the underside of the floor, were sprayed with 2" of foam insulation.
- 3- The shingles on the rear addition were stripped off and new shingles put down.
- 4- The rain gutters and downspouts around the whole of the building were replaced.
- 5- The two exterior doors and trim were repainted.
- 6- The rear door concrete step was centered with the door and then leveled properly.

Interior –

- 1- A work crew was called together to clear the three rear addition rooms and remove the baseboards in preparation for the installation of new flooring.
- 2- Two of these three rooms received a fresh coat of white paint.
- 3- The old carpeting in the rear addition was removed and new vinyl plank flooring installed.
- 4- The old baseboard was stained and re-installed. The crawlspace work along with the new flooring and painting has greatly improved on the musty, stale smell that has persisted for many years. I want to thank all the Primrose folks that pitched in and helped out when needed during this year, and to those that played a big part in cleaning and disinfecting the church once the doors were finally opened from September till the end of the year.

*Respectfully submitted by Glen Thompson,
on behalf of the Property and Trustees committee.*

PRIMROSE PARTNERSHIPS

Meditation Garden Report

Primrose managed to keep our little garden well maintained throughout 2021. We did have a Plant Sale in May but didn't offer any perennials due to Covid restrictions. Even though the church was closed until September the garden was always

open. We were so pleased to hear that a close neighbour went to the garden to get wedding pictures taken. We are still a member of the Quiet Garden Movement which nurtures access to outdoor spaces for prayer and reflections. It is our hope that our small beautiful space is there for anyone needing some quiet rest from this busy world we live in. There are some 300 quiet gardens around the world. For information on this movement go to quiet garden.org/gardens/primrose-meditation-garden

Submitted by Karin Klouman

Primrose United Church (Newly stream-lined) Council 2022

Co-chairs: Shirley Farnell and Karin Klouman

Secretary: Beth Brown

Treasurer: Fran Braiden

M & P: Faye Allen

WOW Regional Representative: Sabine Rohner
Tensee

The following are members of Primrose committees :

Trustees & Property committee:

Glen Thompson (until 2024)

Babu Thomas (until 2024)

Faye Allan (until 2024)

Ministry & Personal: **Faye Allan Karin Klouman**

Outreach (First Line for Syria):

Karin Klouman

Sabine Rohner Tensee

Jeff Rohner Tensee

Wally Barr

Catering

Leader Team 1 – Faye Allan (until 2023)

Leader Team 2 – Gail Brown (until 2023)

Quiet Garden Committee: Shirley Farnell (until 2024)

Members at Large for Shelburne Pastoral Charge

Ken McGhee (for now)

Karin Klouman (until 2023)

TRINITY UNITED CHURCH

TRINITY UNITED CHURCH 2021 ANNUAL MEETING MINUTES

SLATE OF OFFICERS FOR TRINITY COUNCIL 2021

Chair of Council – Ann McAlpine

Vice Chair -

Secretary - Paula Cameron

Treasurer - Jamie McAlpine

WOW Regional Representative -Mary Hawthorne

Ministry & Personnel -Ed Crewson (Chair)

-Susan Boon

Membership

-Jean Cheyne

Trustees

-Wendy Crewson (Chair)

-Grant Ferguson

-Linda Lennox

Worship

Property

-Michael Hofman

-Wayne Ferrier

-Joe Cruikshank

Pastoral Care

Geraldine Sherritt (Chair)

Linda Moore

Mary and Glenn Laverty/ Marion Webb

Grant and Faye Ferguson

Ellen Montgomery

Darlene Morrow

Jamie McAlpine

Karen and Joe Bojin

Ruth Cruikshank

Susan and Paul Boon

Shelley Doney and Paul Sutcliffe

Visioning

Jennifer Crewson (Chair)

Whitney Hofman

Michael Hofman

Ann McAlpine

Paula Cameron

Mission & Outreach Darlene Morrow (Chair)

Search Committee Jennifer Crewson

Whitney Hofman

Faye Ferguson

Quartet / Communication

Darlene Morrow

Bruce Ley

Sunday February 28, 2021, 2:00 pm via Zoom

Chairperson: Ann McAlpine

Supervisor: Ann Harbridge

Hosts: Whitney and Michael Hofman

Attendees: Ann McAlpine, Ann Harbridge, Jamie McAlpine, Paula Cameron, Whitney Hofman, Michael Hofman, Mary Hawthorne, Dave Hawthorne, Karen Bojin, Joe Bojin, Geraldine Sherritt, Gord Gallagher, Linda Moore, Kelly Montgomery, Darlene Morrow, Jim Cheyne, Jean Cheyne, Bruce Ley, Wendy Crewson, Ed Crewson, Jennifer Crewson-Poynter, Jill McPherson, Mary Laverty, Ellen Montgomery-Smith, Shelly Doney, Sabine Rohner Tensee, Helen Lloyd

1. Welcome and call to order.
2. Opening Prayer – Ann McAlpine opened the meeting in prayer
3. Motion to allow adherents to vote at this meeting

Motion- that we extend voting privileges to all present. Moved by Dave Hawthorne, seconded by Jamie McAlpine. Carried

4. Agenda-

-request for additions under New Business:

1. Information about the quartet (Darlene Morrow)
2. Announcement (Ann McAlpine)

Motion-to approve the agenda. Moved by Ellen Montgomery-Smith, seconded by Jamie McAlpine. Carried.

5. Minutes from Annual Meeting 2020

- there were no errors or omissions.

Motion-that we approve the minutes from the 2020 Annual Meeting, held Feb 24, 2020. Moved by Darlene Morrow, seconded by Linda Moore. Carried

6. Business Arising from the Minutes

- none

7. Names read in memory. The names were read aloud by Ann Harbridge. A small prayer was held immediately afterwards.

8. Committee reports as presented in the Annual Report for Pastoral Charge and Trinity.

Ann McAlpine gave a brief overview of each report. Ann opened the floor to questions and discussions about these reports.

Motion- that we approve the reports on pages 1-10 and pages 17-22 in the 2020 Annual Report. Moved by Whitney Hofman, seconded by Shelley Doney. Carried.

9. Financial Package – 2020 Financial Statements and 2021 Budgets

Gord Gallagher and Jamie McAlpine presented the Trinity 2020 Financial statement, and 2021 budget. Jamie provided a brief overview of the financial reports and 2021 budgets. The 2020 net income for Trinity is -\$3124.73. It was noted that our monthly contributions to the SPPC shared between Primrose and Trinity is split 22.8% & 77.2% respectively. A discussion was held to set a goal for the 2021 Mission and Service.

Motion- that the 2021 Mission & Service goal be set at \$3000. Moved by Jamie McAlpine, seconded by Dave Hawthorne. Carried.

Motion- that we receive the Trinity financial report and approve 2021 Budget. Moved by Jamie McAlpine, seconded by Michael Hofman. Carried.

Motion- that we receive the 2020 Shelburne / Primrose Pastoral Charge financial report and approve the Shelburne / Primrose Pastoral Charge 2021 budget. Moved by Jamie McAlpine, seconded by Ed Crewson. Carried.

10. Auditor’s Report – submitted by Alan Selby and included in the Annual Report

Motion – that we accept the 2020 Auditor’s Report. Moved by Shelley Doney, seconded by Jamie McAlpine. Carried.

Motion- that we appoint Alan Selby as the auditor for 2021. Moved by Jamie McAlpine, seconded by Michael Hofman. Carried.

11. Slate of Officers

Ann McAlpine discussed the proposed change for having the past chair of Trinity hold a seat on the Pastoral Charge Council.

Motion – that a position of past chair of Trinity Council be added on the Pastoral Charge Council. Moved by Whitney Hofman, seconded by Linda Moore. Carried.

This change also has to be approved by the Pastoral Charge Council.

Ann McAlpine reviewed the new structure of the Trinity United Church council. This new structure contains 2 categories: Space and Spirit.

Space and Spirit

<u>Space</u> People and Property	<u>Spirit</u> Spirituality and Hospitality
M&P Building Finance Records, secretarial Wow Region rep. Trustee	Worship Services Spiritual Nourishment Pastoral Care Neighbourhood / Outreach / Partnership Visioning

Representatives would be responsible for these 11 areas. These representatives call in other members of the church to assist when the work needs to be done. This governing body of representatives would be responsible for reports and meeting on a regular basis (it was suggested 4 times per year). This governing body needs to have a chair person.

Existing representatives are: Paula Cameron, Jamie McAlpine, Mary Hawthorne, Ed Crewson, Wendy Crewson, Geraldine Sherritt, Jennifer Crewson-Poynter and Darlene Morrow. These 8 members would be the governing body with 3 ad hoc members. The goal is to have a total of 11 representatives.

Michael Hofman offered to continue as a member of the governing body responsible for Building.

Motion - Approve the new structure for the governing body of Trinity United Church based on the positions laid out in the Space and Spirit matrix. Moved by Ed Crewson, seconded by Ellen Montgomery-Smith. Carried.

The position of chair still needs to be fulfilled.

Motion - Accept the names of the governing body that includes: Paula Cameron, Jamie McAlpine, Mary Hawthorne, Ed Crewson, Wendy Crewson, Geraldine Sherritt, Jennifer Crewson-Poynter, Darlene Morrow and Michael Hofman. Moved by Dave Hawthorne, seconded by Karen Bojin. Carried.

12. Special Upcoming Dates

Ann McAlpine reviewed some potential fundraising dates that includes church dinners and/or music events. A calendar of important dates was included in the annual meeting.

13. New business:

1. A security camera was installed due to vandalism and graffiti that has occurred in the church. This device includes motion sensory detection that is connected to Michael Hofman's phone.
2. A Quartet update given by Darlene Morrow. This is a group of 4 members between Trinity and Primrose who provide spiritual nourishment. They send out a weekly email to congregation members including links to readings, articles of interest, music and announcements. It has been a learning experience for these members. Their work has been well received. The group is planning a live service for March 2021.
3. The church has been approached by Fiddle Foot Farm as a potential drop off location for food boxes between June and October 2021. The governing body will take this request into consideration.

14. Closing prayer – Ann Harbridge closed the meeting in prayer.

15. Thanks

Members attending the meeting expressed thanks to Ann McAlpine and Ann Harbridge for their service and guidance over the past few years.

Ann McAlpine gave special thanks to Linda Moore and Geraldine Sherritt for their help with compiling and printing the Annual Report.

15. Motion to adjourn – Moved by: Jamie McAlpine.

The meeting was adjourned at 4:00 pm.

Submitted by Paula Cameron

REPORT FROM THE CHAIR OF TRINITY CHURCH COUNCIL

We are not alone; we live in God's world. 2021 was a wonderful year for us to explore our faith, growing spiritually through podcasts and worship services via zoom. Many thanks to the fabulous Quartet: Jill McPherson, Bruce Ley, Sabine Rohner-Tensee, and Darlene Morrow for providing us with outstanding readings, music, guest ministers and speakers. The presence on the SPPC website was very strong!

The Search Committee successfully landed Rev. Valerie who joined us in September leading us back to worship services in church when it was safe to do so. I extend my sincerest thanks to: Jennifer Crewson Poynter, Faye Ferguson, Whitney Hofman and Diane Irwin for searching and seeking out our new Minister during this very challenging year.

The governing body has worked hard to complete the business of the church. Ed Crewson and the Ministry & Personnel Committee met frequently and regularly in order to hire custodian Terry Oullette, and communications coordinator Irene Chinyenze. We are blessed with tremendous staff at Trinity and for the SPPC. Jamie McAlpine and Gord Gallagher worked well together balancing the books and paying the bills for both Trinity and the SPPC. Thank you Gord, and Mary Hawthorne for keeping a careful eye on the counting, collecting and issuing of tax receipts. A further thank you to Mary who also wears a few hats at the Western Ontario Waterways Regional Council, WOW. Paula Cameron keeps our minutes for both Trinity and the SPPC. Thank you Paula for being meticulous and forever punctual.

Linda Moore volunteered and produced the Annual Report 2020 and 4 terrific newsletters so our Care Group leaders could deliver them personally to over 100 congregants. Geraldine Sherritt has encouraged many kind and courteous acts throughout the year keeping us safe and in touch-praying for one another. Sadly, during the pandemic we lost and remember 17 friends whom we will miss. Thanks goes to Jean Cheyne who most accurately manages our official church roll. Every 2

or 3 years, as required by the United Church of Canada, we purged the roll and removed 43 names in 2021.

Maryam Yoseba takes care of our children-Trinity Loves Children, (TLC) on Sunday mornings. Thank you Maryam for loving our kids and keeping them happy and safe downstairs during worship services.

Finally, to all involved at Trinity, thank you for your dedication, support and commitment to church life.

In the near future, we will upgrade and improve our 3 washrooms while monitoring the repairs to the car crash damages at the side door-parking lot entrance. We juggled a fundraising dinner into a Dessert Dash, revamped the Beef Dinner into Takeout- Beef on a Bun, and relished the music and entertainment at 2 exceptional concerts. With reduced seating capacity we were safe while gathered together. Thank you Mary Hawthorne and Susan Boon for your vigilance at the doors tracking our health so we could safely gather together.

At Trinity, there is always lots happening, lots of helpers, and lots of fun being a church family. We are not alone. Thanks be to God.

Many blessings to all,

Submitted by Ann McAlpine

Chair of TUC Council

MEMBERSHIP REPORT FOR TRINITY

2021 Annual Report Membership Report

Membership status is as listed below

As of December 31, 2021 our membership role is as follows.

73 Active Members

25 Non-Active Members

29 Adherents

86 # of Household (Active & Non-Active Members & adherents)

According to manual, the membership role is to be reviewed from time to time to update the Historic Role of the congregation. That was done during the latter part of 2021 and several names were purged by Council who had moved away or

no longer affiliated with the work of Trinity United Church.

Anyone wishing to join the membership of Trinity either by Profession of Faith or transfer from another congregation should contact the Church Office or myself.

Submitted by Jean Cheyne

Membership Committee

PASTORAL CARE REPORT

Care Group Leaders

Geraldine Sherritt - **Chair**, Jamie and Ann McAlpine, Linda Moore, Glen and Mary Laverty, Marion Webb, Ruth and Bill Cruikshank, Karen and Joe Bojin, Shelly Doney-Sutcliffe and Paul Sutcliffe, Paul and Susan Boon, Al Widbur, Grant and Faye Ferguson, Darlene and Jerry Morrow, Morley and Shirley Farnell, Gord and Gail Brown, Karin Klouman and Wally Barr, Sabine Rohner-Tensee and Jeff, Gwynn and Ken McGhee

There are sixteen Care Group leaders who are from both Trinity and Primrose churches, and we look after approximately 120 families. We usually meet four times a year, but will add more meetings if the need arises. The Care Group leaders make connections with our church members and adherents. Ways of connecting are by phone, email or personal visits, when it is safe to do so. We also inform members of different activities they can be involved in. Building communication is an essential part of the work of the church.

Dear Care Group, thank you very much for your commitment!

Be safe and Blessings, Geraldine Sherritt (Chair)

PROPERTY REPORT

With the church reopening in the fall the services of an exterminator were required. This work will be completed in the spring of 2022. Quotes for updating the washrooms are being

received. Work to repair south door damaged in an accident this fall is continuing.

Submitted by Wayne Ferrier



REGION REPORT
WOWRC
WESTERN ONTARIO WATERWAYS
REGIONAL COUNCIL

WOW (Region 8) continues its work with many meetings being held by Zoom during the past year. All Commissions are working hard to continue the work of The United Church. The Mission and Discipleship Commission, of which I am a member, again reviewed and approved requests for grants totalling \$126,600 for Chaplaincy work, summer camps for children, resource centres and community ministry for the year 2022. These funds, used in our region, represent part of your M & S dollars. Thank you for making these grants possible.

As 2022 begins we continue to meet via Zoom and will soon be preparing and then reviewing applications for future grants. In January and February I am also attending a four part course on Social Justice via Zoom of course. The fall region meeting, via Zoom, was well attended over course of couple of days. The next regional meeting planned for May 2022 will likely in a Zoom format although the organizers are hoping for a face to face meeting. Lots of resources are available on the United Church website as well as WOW region website. Check them out this winter.

Submitted by Mary Hawthorne, Region Rep

UCW REPORT

Since COVID struck we have only had a few meetings since September 2021 bringing our brown bag lunch and meeting on the second Tuesday of the month at 12:30 pm while we socialize and talk about church, community and world issues. While we do not have an organized structure for UCW at Trinity we retain our association with Western Ontario Waterways region paying our dues and attending their meetings. An excellent gathering was held via Zoom for UCW ladies.

The women's monthly breakfast, on the last Saturday of each month at 9am at Main Street Cafe, has again been put on hold. Since UCW means United Church Women we welcome any one who would like to join us for any of our gatherings. Come and enjoy the fellowship and camaraderie!

Submitted by Mary Hawthorne

TRINITY U.C.W. FINANCIAL REPORT
December 31, 2021

PACE CREDIT UNION

Book/Bank Balance Jan. 1, 2021 \$ 284.16
(1 Dividend share carried forward (\$12.59)

Receipts:

Offerings \$ 204.70
(Dividend Interest Income (.00)

Expenses:

UCW Assessment to WOW \$ 28.00
J. Avison postage for cards \$50.00
\$78.00

Income less expenses \$ 126.70

Book Balance/

Bank Balance December 31, 2021 \$ 410.86

*(1 Dividend Share carried forward
(\$12.59)*

Prepared & Submitted by

Jean Cheyne, Treasurer,
UCW Trinity United Church.
Shelburne

TRINITY PARTNERSHIPS

St John's Parish

No report submitted at this time.

Seventh Day Adventist

No report was submitted at this time.

Meals on Wheels

Trinity did not participate in delivering Meals in 2021 due to COVID.

Submitted by Wendy Crewson

*Meals on Wheels Coordinator for Trinity
United Church*

Slate of Officers for Trinity Council 2022

The Governing Body was reduced in size last year with an abundance of helpers to support the work of the church. Some names are attached to special responsibilities and others are part of the governing council to help with decisions and the ongoing life work of our church. There is room for additions to this structure so please step forward at the Annual meeting.

Governing Body

Secretary: Paula Cameron

Treasurer: David Hawthorne

WOW Regional Representative: Mary Hawthorne

Membership: Jean Cheyne

Trustee: Wendy Crewson

Property: Wayne Ferrier

Visioning: Jennifer Crewson

Mission & Outreach: Darlene Morrow

Pastoral Care: Geraldine Sherritt

Worship helpers:

Debbie McComb Ferrier

Joanne Avison

Erma Lepard

Property Helpers:

Wayne Ferrier

Joe Cruickshank

Michael Hofman

Care Leaders:

Geraldine Sherritt

Linda Moore

Mary & Glenn Laverty/ Marion Webb

The Trinity Council Restructure was approved at the Annual Meeting 2021 and the WOW Regional Council. At the time of writing, without a person named to the position of Chair, the council will likely take turns with a rotating chair working closely with the Minister to set meeting agendas and to chair meetings. Twelve members may represent Trinity on the SPPC Council according to our Council. We need three Ad hoc members for this purpose.

Faye Ferguson

Darlene Morrow

Jamie & Ann McAlpine

Shelley Doney & Paul Sutcliffe

Karen & Joe Bojin

Susan & Paul Boon

Ruth Cruickshank

Al Widbur

Visioning Helpers:

Jennifer Crewson

Whitney Hofman

Paula Cameron

Michael Hofman

Ann McAlpine

Trustees

Wendy Crewson

Linda Lennox

Jamie McAlpine

M&P

Susan Boon

SPECIAL DATES FOR PASTORAL CHARGE 2022

Sunday, February 20 - Primrose Annual Meeting on Zoom
Sunday, February 27 - Trinity Annual Meeting
Tuesday, March 01 - Shrove 'Pancake' Tuesday
Friday, March 4 - World Day of Prayer
Friday, April 1 - SPPC Spring Newsletter
Sunday, April 10 - Palm Sunday,
Friday, April 15 - Good Friday,
Sunday, April 17 - Easter Sunday
Saturday, April 30 - Trinity Spring Yard Sale
Saturday, May 7 - Mother's Day Plant Sale, Primrose United Church
Sunday, May 8 - Mother's Day
TBA May - Trinity Spring Concert
Friday, June 3 - SPPC Summer Newsletter
TBA June – Primrose Garden Event
Sunday, June 05 - Pentecost Sunday
Sunday, June 5 - Trinity Anniversary Sunday
Sunday, June 19 - Father's Day
TBA late June /early July - Trinity Strawberry Dessert Dash
September TBA - Trinity Jazz and Blues concert
Friday, September 30 - Pastoral Charge Fall Newsletter
TBA Oct - Primrose Anniversary Service
Sunday, October 2 - World Communion Day
Sunday, October 09 - Thanksgiving Sunday
Sunday, October 31 - Reformation Sunday
Friday, Nov. 4 - Trinity 'Beef on a Bun' take out
Sunday, Nov. 6 - Remembrance Day Service
Friday, November 11 - Remembrance Day
Saturday, Nov. 26 – Primrose Christmas Market
Sunday, Nov.27 - First Sunday of Advent
Sunday, December 18 – Primrose Christmas Service
December 21 - Winter Solstice
Saturday, December 24 - Christmas Eve
Sunday, December 25 - Christmas Day
Sunday, January 1, 2023 - New Years Day

Please note that some of these events are tentative dates and Pandemic Protocols will be followed. Communion will be offered during online services and at our churches when we reopen.

Shelburne Primrose Pastoral Charge

				31 Dec 21
ASSETS				
Current Assets				
Chequing/Savings				
TD Shel Prim Pastoral Charge				11,622.99
Total Chequing/Savings				<u>11,622.99</u>
Total Current Assets				11,622.99
Fixed Assets				
Total Fixed Assets				<u>0.00</u>
TOTAL ASSETS				<u>11,622.99</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable				2,359.50
Total Accounts Payable				<u>2,359.50</u>
Other Current Liabilities				
Grant - Visioning				
visioning grant extra				2,500.00
Grant - Visioning - Oth				<u>2,405.28</u>
Total Grant - Visioning				4,905.28
GST/HST Payable				-808.01
insurance reserve				<u>716.07</u>
Total Other Current Liabilities				<u>4,813.34</u>
Total Current Liabilities				<u>7,172.84</u>
Total Liabilities				7,172.84
Equity				
Opening Balance Equity				6,641.70
Net Income				<u>1,099.53</u>
Total Equity				4,450.15
TOTAL LIABILITIES & EQUITY				<u>11,622.99</u>

Pastoral Charge Actuals for 2021 and 2022 Budget

Pastoral Charge Budget 2022

	2019	2020	2021 actual	2022 Budget
Income				
Donations	925.00	2,150.00	173.30	200.00
Canada Helps SPC				
Can Helps Primrose	0.00		0.00	0.00
Can Helps Trinity	0.00		0.00	0.00
Canada Helps Parterra	0.00		0.00	0.00
Total Canada Helps SPC	0.00	5,322.48	14,821.62	0.00
Other Income				
Interest and invest income	882.00	283.74	6,444.75	350.00
Primrose transfer to Pastoral	21,737.00	21,040.97	14,523.00	33,033.00
Trinity transfers to Pastoral	67,291.00	66,824.92	46,880.00	90,101.22
Total Other Income	89,910.00	88,149.63	67,847.75	123,484.22
Total Income	90,835.00	95,622.11	82,842.67	123,684.22
Expense				
Administration				
Accounting	900.00	779.55	1,507.07	1,000.00
Bank Charges & Interest			0.00	0.00
ADP Monthly Charge	301.32	544.83	214.63	240.00
Bank Charges & Interest - Other	54.45	33.11	101.28	100.00
Total Bank Charges & Interest	355.77	577.94	315.91	340.00
copier lease	1,509.00	1,596.80	1,596.48	1,596.48
Misc exp		87.60	286.56	
Photocopier Usage	1,096.00	714.12	428.04	700.00
Supplies Office	567.00	573.29	711.72	650.00
Communications exp, advert	340.00			300.00
Technology	55.00	706.23	2,671.19	0.00
telephone, internet	1,694.00	1,733.47	1,079.57	1,700.00
Travel, mileage	1,736.00	409.12	150.14	2,000.00
Total Administration	8,252.77	7,178.12	8,746.68	8,286.48
Canada Helps transfers out			0.00	0.00

CanHelps Transfer to Primrose	0.00		0.00	0.00
CanHelps transfer to Trinity	0.00		0.00	0.00
CanHelps Transfer to Parterra	0.00		0.00	0.00
Total Canada Helps transfers out	0.00	5,418.98	14,841.62	0.00
Compassionate Care Education	1,325.00	4,080.76	550.00	1,000.00
Adult Education, Prof Develop	1,228.00	199.15	24.99	200.00
Ministers Education Allowance	1,415.00	1,442.00	194.79	1,493.00
Total Education	2,643.00	1,641.15	219.78	1,693.00
licence, dues, membership			145.00	350.00
UCC Regional Assessment	6,766.00	6,880.50	7,113.00	6,903.00
Music Committee expense			1,000.00	
Sunday worship - Guest Minister			4,090.00	1,800.00
Sunday Worship - Other expense	1,750.00	0.00	7,036.71	0.00
Wages and Payroll expense				
Benefits and pension minster	10,957.00	9,654.24	3,205.18	13,200.00
Cust wages Trinity		811.51	-811.57	
wage subsidy	0.00	14,500.68	0.00	0.00
Sunday Music			11,089.30	13,000.00
wages - admin assist	6,482.00	9,088.00	1,726.50	7,500.00
Wages -Minister	60,960.00	60,894.36	22,790.94	69,525.00
Total Wages and Payroll expense	78,399.00	65,947.43	38,000.35	103,225.00
Total Expense	99,135.77	91,146.94	81,743.14	123,257.48
Net Income	-8,300.77	4,475.17	1,099.53	426.74
Other Income				
Reserve contributions				
Visioning Grant		15,394.00	7,194.78	3,450.00
Total other Income	0.00	15,394.00	7,194.78	3,450.00
Other Expense				
Grant funded expenses		15,394.00	7,194.78	3,450.00
Net other Income	0.00	0.00	0.00	0.00
Net Income	-8,300.77	4,475.17	1,099.53	426.74

Statement of Receipts and Expenses for the year 2021 for Trinity

	Memorial Fund	Building Fund	GENERAL Fund	COMBINED 2021
RECEIPTS				
Offerings (regular + special)	2,542.00	2,430.00	81,245.00	86,217.00
Fundraising Events			8,126.41	8,126.41
Gifts-in-Kind			1,576.00	1,576.00
Loose Offerings			266.20	266.20
Mission & Service			5,115.00	5,115.00
For Outside Org. (food bank, etc.)			3,374.97	3,374.97
Space Rentals			3,500.00	3,500.00
Others (Trust income, etc.)			227.10	227.10
	2,542.00	2,430.00	103,430.68	108,402.68
EXPENSES				
Administration	- 4.95		- 746.89	- 751.84
Fundraising Events expenses			- 1,890.23	- 1,890.23
Building, Elevator, Piano maint.			- 7,022.56	- 7,022.56
Insurance			- 6,148.67	- 6,148.67
Utilities - gas heating			- 4,206.88	- 4,206.88
Utilities - hydro			- 1,250.14	- 1,250.14
Utilities - water+sewer			- 745.52	- 745.52
Transf. to Mission & Service		-	- 5,115.00	- 5,115.00
Transfers to Outside Organiz.			- 3,374.97	- 3,374.97
Trinity payments to Pastoral Charge <i>(includes staff costs)</i>			- 46,880.00	- 46,880.00
Custodial Wages			- 3,292.37	- 3,292.37
Others	-	-	-	-
	- 4.95	-	- 80,673.23	- 80,678.18
Net Income, regular activities	2,537.05	2,430.00	22,757.45	27,724.50
OTHER ACTIVITIES				
Bequests received from Estates	6,328.36			6,328.36
Capital costs, building-related			- 11,476.38	- 11,476.38
Net Income for the year 2021	8,865.41	2,430.00	11,281.07	COMBINED 2021 22,576.48
FUND BALANCE Jan. 1, 2021	16,819.67	11,148.29	40,865.79	
FUND BALANCE Dec. 31, 2021	25,685.08	13,578.29	52,146.86	
	Memorial Fund	Building Fund	GENERAL Fund	

TRINITY CHURCH ACTUALS FOR 2021 AND BUDGET FOR 2022

	2019	2020	2021 actual	2022 Budget
Canada Helps SPC				
Can Helps Trinity	307.00	1,059.71	264.99	300.00
Total Canada Helps SPC	307.00	1,059.71	264.99	300.00
Hospitality				
all other fundraising	15,975.00	96.60	8,126.41	16,000.00
Total Hospitality	15,975.00	96.60	8,126.41	16,000.00
Offerings				
Anniversary Offerings	625.00	395.00	1,695.00	1,500.00
Building Fund Offerings	4,824.00	3,002.00	2,430.00	2,500.00
Christmas Offerings	2,728.00	1,475.00	1,305.00	3,500.00
Easter Offerings	1,297.00	455.00	2,155.00	2,000.00
Environmental fund	0.00	4,750.00	200.00	0.00
General Offerings	76,300.00	77,159.00	72,367.00	88,000.00
Gift in Kind- Donations	3,075.00	332.36	1,661.99	500.00
Loose Offerings	1,784.00	179.25	266.20	1,500.00
M & S Offset	5,474.00	4,839.00	5,115.00	5,000.00
Memorial Offerings	1,865.00	10,080.00	2,780.00	2,500.00
Shepherd's Cupboard Foodbank	3,163.00	1,050.00	2,680.00	1,000.00
other offerings	1,300.00		50.00	50.00
Thanksgiving Offerings	695.00	550.00	3,523.00	3,000.00
Total Offerings	103,130.00	104,266.61	96,228.19	111,050.00
Bequests			31,328.00	0.00
other income	2,075.00	5.00	125.00	100.00
memorials no receipt			430.28	200.00
donations non receipted			500.00	250.00
total other income			1,055.28	550.00
Rentals				
Rent - other	1,025.00			500.00
Rent- Seventh Day Adventists	9,600.00	2,400.00	2,000.00	7,500.00
Rent- St John's Parish	6,150.00	2,200.00	1,000.00	6,000.00
Total Rentals	16,775.00	4,600.00	3,000.00	14,000.00
Total Operating Income	138,262.00	110,027.92	140,002.87	141,350.00
Expense				
Administration				
Accounting & Legal	2,376.00	922.01	532.68	900.00
Bank Charges & Interest	109.00	61.95	88.43	45.00
other office	1,374.00	141.00	35.11	1,000.00
Prof Dev & Conf	617.00		0.00	500.00
other		76.50	95.62	0.00
Total Administration	4,476.00	1,201.46	751.84	2,445.00
Building & Grounds costs				
Custodial Wages	5,249.40	1,199.95	3,291.80	6,000.00
Insurance	5,030.00	4,216.34	6,148.67	6,400.00
Property expense- Trinity				
Repairs & Maint.- Building	813.00	6,275.00	1,027.63	1,000.00
Repairs & Maint.- Elevator	1,177.00	1,197.05	4,398.15	3,500.00

Repairs & Maint.- Equipment	533.00	949.00	363.29	750.00
Snow Removal	1,350.00	1,640.32	596.76	1,200.00
Supplies- Custodial	1,600.00	521.39	636.73	2,000.00
total property	5,473.00	10,582.76	7,022.56	8,450.00
Utilities				
Utilities- Gas	5,800.00	4,644.10	4,206.88	5,000.00
Utilities- Hydro	1,680.00	1,846.55	1,250.14	2,000.00
Utilities -Water & Sewer	1,531.00	972.53	745.52	1,000.00
Total Utilities	9,011.00	7,463.18	6,202.54	8,000.00
Total Building & Grounds costs	24,763.40	23,462.23	22,665.57	28,850.00
Compassionate Care				
Compassionate Care - Local \$				
Foodbank	505.00	199.86	150.00	800.00
Comp Care - Food Bank	3,163.00	1,050.00	2,680.00	1,000.00
Total Compassionate Care	10,085.00	6,088.86	2,830.00	1,800.00
Education	1,680.00	616.09	137.97	100.00
Gifts in Kind			1,576.00	
Fundraising exp	4,428.00		1,890.23	5,000.00
Sunday Services				
Organist	11,950.00	10,061.22		
office wages	3,720.00			
other Sunday se xp	290.00	177.52	314.17	400.00
S.S. Child Care	860.00	165.00	0.00	1,400.00
Total Sunday Services	16,820.00	10,403.74	314.17	1,800.00
Transfers to other Funds				
M & S	6,417.00	4,839.00	5,115.00	5,000.00
Transfer to Building Fund			2,430.00	
Transfer to Capital Fund			0.00	0.00
Total Transfers out	0.00	0.00	7,545.00	0.00
Trinity Month Portion to SPC	67,291.00	66,629.17	46,880.00	89,844.00
Total Operating Expense	129,543.40	108,401.55	84,590.78	134,839.00
Net Operating Income	8,718.60	1,626.37	55,412.09	6,511.00
Other Income				
Grant Income	1,589.00	28,444.80	555.00	0.00
Other Transfer In				
Total Other Income	1,589.00	28,444.80	555.00	0.00
Other Expense				
Capital Budget				
Grant		28444.80	555.00	
transfer from Cap fundraising (offerings)		4,750.00	200.00	0.00
transfer from Investments/cash on hand		0.00	10,721.00	0.00
Total capital funds available		4,750.00	11,476.00	0.00
Capital Expenditure				
Environmental expenditures		33,194.00	11,476.00	0.00

Under accounting rules, net equity in the Sanctuary building, plus contents, plus land is not shown here.

TRINITY UNITED CHURCH

BALANCE SHEET As at Dec. 31, 2021

		Dec. 31, 2020
<u>ASSETS</u>		
Bank Account balances (General, Memorial, UCW)	96,396.52	70,458.65
Defibrillators 2008	2,483.99	2,483.99
	98,880.51	72,942.64
<u>LIABILITIES</u>		
Accounts Payable	-7,081.40	-5,951.98
Funds under control of Music Committee	-1,059.91	-1,059.91
Deferred Environmental grant	0.00	-555.00
MINUS: recoverable portion of HST paid	671.03	3,458.00
	-7,470.28	
NET EQUITY at end of 2021	91,410.23	68,833.75

<u>Breakdown of Net Equity</u>	Fund Equity		Fund Equity	Net Equity
	at Jan. 1/21	Net 2021 Income	at Dec. 31/21	
Memorial Fund	16,819.67	8,865.41	25,685.08	
Building Fund	11,148.29	2,430.00	13,578.29	
Equity in Defibrillators	2,483.99		2,483.99	
General Fund incl. UCW	38,381.80	11,281.07	49,662.87	
	68,833.75		91,410.23	

Trustee Report December 31, 2021

Trinity United Church and Shelburne Primrose Pastoral Charge

Principal Amount	Investment Type	Maturity Date
------------------	-----------------	---------------

Trinity United Church Investments

14500.00	Market Based GIC	December 14, 2022
10000.00	TD GIC	September 15, 2022
15000.00	Market Based GIC	September 15, 2024
92.00	TD Bank Trustee Account Balance	

All interest from the Trinity investments is deposited to the Trinity general account and all principal amounts are re-invested unless otherwise directed by Council.

Shelburne Primrose Pastoral Charge Investments

33000.00 (Trinity Manse Portion)	Market Based GIC	July 22, 2026
7000.00 (Primrose Manse Portion)	Market Based GIC	January 18, 2022
2887.00 (Bell Shares)		

All interest from the Pastoral Charge investments is deposited to the Pastoral Charge account and all principal amounts are re-invested. Accrued interest is not shown on this report. Interest is reported at maturity only.

Total Investments as at December 31, 2021: \$ 82479.00

Interest received and transferred to the Pastoral Charge Account: \$6230.40

Reconciliation of Trustee Account:

Total Investments January 1, 2021:	57479.00
Interest Received:	+ 6230.40 (Trinity Manse Maturity)
Less Interest Disbursed to Pastoral Charge Acc:	- 6230.40
Add Bequest from Estate of Dorothy Ann Smith:	+ <u>25000.00</u> (Trinity)
Total Investments as at December 31, 2021:	\$ 82479.00

Re: Bell Shares

Interest income from Bell Shares recorded by Treasurer is \$214.35.

This interest was deposited to the Pastoral Charge Account.

Re: Estate of Dorothy Ann Smith

In September 2021, the Trustees, on behalf of Trinity United Church, received a second instalment from the Estate of Dorothy Ann Smith in the amount of \$25000.00. This was divided into two investments, a short term GIC for \$10000.00 and a longer term market based GIC for \$15000.00. The remaining amount of the bequest, approximately \$40000.00, is expected in 2022.

Re: Estate of Irene Davis

In May 2021, the Trustees, on behalf of Trinity United Church, received a bequest from the Estate of Irene Davis, in the amount of \$6317.34. This amount was deposited directly to the Trinity Memorial Account. This Estate matter had been ongoing since 2007 and is now settled.

Re: Resignation from Grant Ferguson

In September 2021, the Trustees received a resignation letter from Grant Ferguson. We accepted his resignation with regret and we wish to thank Grant for his many years of service to the Trustees and we wish him well. Linda Lennox and I remain the only Trustees, so we are looking for new members to our Committee.

Prepared by Wendy Crewson
Chair of Trinity United Church Trustees

February 3, 2022

**TO the OFFICIAL BOARD, and the MEMBERS of the Congregation, of the
SHELburne TRINITY UNITED CHURCH**

I have reviewed the 2021 year-end financial statements of the Trinity United Church. In my opinion, the financial statements for 2021, including the Balance Sheet and the Statement of Revenue and Expense for the calendar year 2021, have been prepared accurately, and reflect properly the financial position of Trinity United Church, and the results of its 2021 operations and activities.

One proviso that must be mentioned is, because a major source of the revenues comes from Donations, and there is no proper way to determine the completeness of Donation revenues, my review has been limited to determining that Donations reported reflect the amounts collected and deposited in 2021.

I make this report to the Members fully believing it to be true and correct, based on my review.

Yours truly,

Alan Selby, CGA CPA
Auditor for Trinity United Church

See additional information on page 31.

**PRIMROSE UNITED CHURCH
2022 BUDGET**

	<u>2021 Budget</u>		<u>2021 Actual</u>		<u>2022 Budget</u>	
	<u>Receipts</u>	<u>Expenses</u>	<u>Receipts</u>	<u>Expenses</u>	<u>Receipts</u>	<u>Expenses</u>
Contributions	22,000.00		18,162.00		22,000.00	
M & S	600.00		645.00		645.00	
Donations	1,500.00		1,400.00		1,500.00	
Donations from Memorials	1,000.00		200.00		500.00	
HST Rebate	800.00		965.20		2,000.00	
Fundraising	7,500.00		14,000.00		7,500.00	
Miscellaneous			55.00			
Transfer from Memorial			12,198.29			
Transfer from Investment					5,000.00	
SP Pastoral Charge		15,000.00		14,523.20		32,940.00
PAR		40.00		58.50		60.00
M & S		500.00		750.00		750.00
WOWR Council						300.00
Shepherd Cupboard				600.00		
Building Capital				10,794.94		
Building Maintenance		1,000.00				1,000.00
HST		800.00		2,422.29		800.00
Insurance		1,000.00		957.05		1,000.00
Utilities		1,500.00		484.52		500.00
		165.00		1.50		150.00
Fundraising		2,000.00		7,489.80		
Gardening		500.00		708.00		800.00
Miscellaneous		500.00		864.49		500.00
	33,400.00	33,005.00	47,625.49	39,654.29	39,145.00	38,800.00
			(12,198.29)			
			35,427.20			

Trinity at 98 and Primrose at 36, total of 134 members, the split will be 26.9% Primrose 73.1% Trinity
Therefore our monthly payment is \$2745 plus \$91.91 insurance

Primrose United Church 2021 Balance Sheet

Book Balance December 31,2020		7,472.23
Collection	10,685.00	
M & S	645.00	
PAR	5,720.00	
Canada Helps	1,757.00	
Donations	1,399.49	
Trans from Mem re bldg repairs	12,198.29	
HST Refund	965.20	
Fundraising	13,992.47	
Miscellaneous	55.00	
HST		2,422.29
Pastoral Charge		14,523.20
Insurance		957.05
PAR expenses		58.50
Heat/Hydro		484.52
Office		1.50
Building		10,794.94
Fundraising		7,489.80
Gardens		708.00
Donations ('21M&S)		750.00
Miscellaneous		1,464.49
Totals	47,417.45	39,654.29
Book Balance December 31/21		<u>15,235.39</u>
O/S transfer to Memorial Jan '22		50.00
O/S deposits (3) Jan'22		(850.00)
2020 O/S transfer from Memorial		(38.60)
Bank Balance as of December 31/21		14,396.79

SUMMARY as of December 31/21

General Account Book		
Balance		15,235.39
Memorial Account Book Balance		4,925.63
Term Deposit #261736 matures July 13/22 (.75%)		5,197.18
Term Deposit #264856 matures June 04/22 (.05%)		5,050.00
Term Deposit #264857 matures June 04/22 (.05%)		10,100.00
Accrued Interest		24.18
Equity Shares #6503176		<u>12.59</u>
TOTAL AVAILABLE FUNDS AS OF DECEMBER 31/21		40,544.97

AUDITOR'S REPORT

Primrose United Church

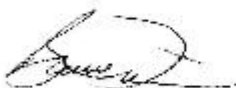
We have completed an audit review of the 2021 Financial Reports for Primrose United Church. This process was comprised of a review of the 2021 Receipts and Expenditures Summaries for the General and Memorial Accounts.

Our review consisted of testing transactions originating from bank deposits and cheques issued, to be reflected appropriately in the Bank Statements, Receipts and Expenditures Journal, Donations Ledger and Summary Financial Reports.

In our opinion the 2021 Financial Reports for Primrose United Church reflects accurately the financial activity for the 12 month period ended December 31, 2021.



Dianne Irwin



Bruce Irwin

Dated: February 06, 2022

This should be added to page 27 of the Annual Report as part of the report as presented by Alan Selby.

----- Forwarded message -----
 From: Alan Selby <albselby@gmail.com>
 Date: Wed, Feb. 23, 2022, 8:35 p.m.
 Subject: In Writing
 To: Gordon Gallagher <ggg@leughen@gmail.com>

This message is to confirm that I did conduct a Review of the financial records for the year 2021 of the Shaiburne(Trinity)-Primrose Pastoral Charge

First Line For Syria Financials

2022-02-02
 Accrual Basis

PROFIT & LOSS by CLASS January through December 2021

	<u>First Line Syria</u>	<u>TOTAL</u>
Ordinary Income/Expense		
Income		
Other Donations		
First Line Syria donations	79,679.93	79,679.93
Other Donations - Other	300.00	300.00
Total Other Donations	<u>79,979.93</u>	<u>79,979.93</u>
Total Income	<u>79,979.93</u>	<u>79,979.93</u>
Gross Profit	79,979.93	79,979.93
Expense		
Administration		
Bank Charges & Interest	66.43	66.43
Total Administration	<u>66.43</u>	<u>66.43</u>
Syrian family exp		
groceries	1,853.97	1,853.97
health care	309.89	309.89
house rent	12,708.00	12,708.00
household exp	12,922.92	12,922.92
refugee travel exp	1,200.00	1,200.00
utilities tel internet	732.77	732.77
Total Syrian family exp	<u>29,727.54</u>	<u>29,727.54</u>
Total Expense	<u>29,775.94</u>	<u>29,775.94</u>
Net Ordinary Income	<u>50,203.99</u>	<u>50,203.99</u>
Net Income	<u>50,203.99</u>	<u>50,203.99</u>

First Line for Syria - Budget 2022			
		2021 Actual	budget 2022
cash carry in		\$21,861.00	\$71,839.92
Donations Received		\$79,979.93	\$2,000.00
total cash available		\$101,840.93	\$73,839.92
Syrian family exp			
bank charges		\$66.43	\$15.00
groceries		\$1,853.97	\$0.00 see note
health care, misc		\$309.85	\$10,000.00
house rent		\$12,700.00	\$0.00 see note
monthly household exp		\$12,922.92	\$28,624.00 see note
utilities tel internet		\$722.77	\$0.00
misc, HST exp		\$225.07	
travel		\$1,200.00	\$7,000.00
Total Syrian family exp		\$30,001.01	\$45,624.00
Net		\$71,839.92	
Net cash		\$71,839.92	\$28,215.92
Note: Payments starting Jan 1 2022 go to flat \$5248 monthly, including rent, reducing to \$2148 start April to end of Oct due to child tax credit payments starting. 1 Year support ends Oct 31 2022			

Partera International

Opening Balance	\$121.34
2021 Donations	\$386.98
Transferred to Partera Dec 30, 2021	\$508.32
Closing Balance	zero

Shelburne Primrose Pastoral Charge council at the December 2021 meeting voted to negotiate an end to the partnership with Partera, and Partera agreed. Subsequently the remaining balance of donations was paid out to Partera.